



THE CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 • Whittier, Alaska 99693 • (907) 472-2327 • Fax (907) 472-2404

PLANNING COMMISSION Special Meeting Wednesday, February 22, 2012 Homeowner's Lounge, BTI

MINUTES

1. CALL TO ORDER

Charlene Arneson called the meeting to order at 7:03 pm

2. OPENING CEREMONY

Charlene Arneson led the Pledge of Allegiance.

3. ROLL CALL

Commission members present and establishing a quorum:

Jerry Vandergriff	Seat A	Absent
Terry Bender	Seat B	Present
Ed Hedges	Seat C	Present
Walter Finke	Seat D	Present
Charlene Anson	Seat E	Present

MOTION: Walter Finke made a motion to excuse Jerry Vandergriff from the February 22, 2012 Special Planning Meeting.

SECOND: Terry Bender seconded the motion.

VOTE: Unanimous

ADMINISTRATION PRESENT

Jennifer Rogers, Commission Clerk

PUBLIC PRESENT

Teresita Andujar

4. APPROVAL OF REGULAR MEETING AGENDA

MOTION: Terry Bender made a motion to approve the February 22, 2012 Special Meeting Agenda.

SECOND: Walter Finke seconded the motion.

VOTE: Unanimous

DISCUSSION:

5. APPROVAL OF MINUTES

MOTION: Walter Finke made a motion to approve the minutes of December 13, 2011 Regular Planning Meeting minutes as is.

SECOND: Terry Bender seconded the motion.

VOTE: Unanimous

6. ADMINISTRATIVE REPORTS

A. Robert Prunella, City Manager was not present for this meeting.

B. Scott Korbe, Director of Public Works, was not present for this meeting.

7. NEW BUSINESS

No new business to discuss.

8. UNFINISHED BUSINESS

A. Review of Comprehensive Plan

Charlene spoke to Suzanne Taylor and reported that with the exception of adding a few minor details, Suzanne is just about done with the Comprehensive Plan Update. It is estimated that the final draft will be complete within the next few days so that the P&Z members can view it before presenting it at the second Council Members in March.

B. Review of Hazardous Mitigation Plan:

We will continue to address the Hazardous Mitigation Plan. Charlene was unsure of the exact date, but she believes that the Hazardous Mitigation Plan will have to be reviewed sometime this year. Dave Schoffield will be able to assist us with this. It is evident that Dave Schoffield has kept the Hazardous Mitigation Plan current because he has installed the radio tower, webcam, and sounds the tsunami test warning every Friday. Dave was able to get webcams installed at the harbor under the Homeland Security. We should not expect to have problems keeping the Hazardous Mitigation Plan. If by chance the Hazardous Mitigation Plan is not current, then it is likely that FEMA will not assist us should a natural disaster occur.

Walter Finke asked Charlene if we are still subject to tsunamis and earthquakes. Charlene responded that we are. Charlene then stated that she is anxious to see what will happen to the creek once all the snow melts. Walter said that he has seen individuals shoveling snow off the roof of the Whittier Manor. Terry Bender asked if she is able to get a copy of the Hazardous Mitigation Plan. Charlene told her that she is able to get a copy at the COW office.

C. Coastal Zone Management Program – Seward Tidelands Park:

Jerry Vandergriff is currently working on this issue. It has been some time since we've had an update. It pertains to how we will zone the coastal zone tidelands. Jerry was to look further into this. Charlene spoke to Sally today regarding the grant for the Coastal Zone which is designated for the fish and game is on track. She sent out the contract today.

D. Zoning – Head of Passage Canal:

We are still waiting on the City to decide what to do with it. It is currently zoned as industrial. We have to wait to see if it will be a planned unit development. When a decision has been made, we will have to go through the process of hearings. Terry Bender stated that they should be progressing with this since they have a launch at the harbor. Charlene replied by saying that they might be put out an rfp for that. We will continue to review this topic at each meeting.

E. Zoning – Cliffside Marina:

The current state of this is unknown at the time. The last she heard two years ago was that our attorney is dealing with this. It is not currently zoned.

F. Review of Tideland Zoning:

Charlene also spoke to Ken Hodges, who works for the Forest Service. The Rack Grants are right on track. Sally sent the contract out today. This grant pertains to the culvert on Shakespeare on O'Neal Road. She is unsure of the trails. Charlene was a little concerned since she hadn't heard how the finances were going. If we don't get the money ahead of time, the City spends it and then sends a requisition to get the money. Charlene was glad that she was prepared at the Comp. Plan meeting since this issue was brought up and she was able to answer the question. She also felt that the Comprehensive Plan Update meeting, which took place on January 27th, went well. There were approximately 30 people in attendance; but it was a good variety of people there. It was nice to have a break in the weather because it allowed her to make it to the meeting, yet at the same time, the weather allowed people to drive to town to purchase groceries. It was said by Charlene that she believed people thought we were re-writing the Comprehensive Plan, but it wasn't, it was just an update. The original re-write cost approximately \$130,000. 174 people showed up for that meeting. We look at the Comp. Plan every two years and update it every five years.

9. PUBLIC COMMENT:

Teresita Andujar asked for a status update of the Shotgun Cove Road because she remembers when construction first began. Terry stated that the construction workers are still working on the first two and a half miles. Charlene added that Phase I and Phase II have been completed. They are currently working on Phase III which will take us past Emerald Cove. She looked at the governor's budget and it appears that there is money in for Phase III of the Shotgun Cove which will be matched with the federal. She also stated that she heard in Juneau they were working on getting money for the harbor.

10.COMMISSION COMMENTS:

11. **NEXT MEETING AGENDA ITEMS:** Review the final draft of the Comprehensive Plan Update.

XII. **NEXT MEETING ATTENDANCE PLANS:** March 13, 2012 @ 7:00 pm.

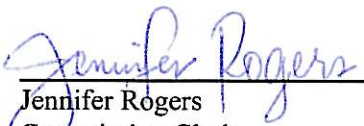
XIII. **ADJOURNMENT:** Charlene Arneson adjourned the meeting at 7:58 pm

MOTION: Walter Finke made the motion to adjourn the meeting.


Charlene Arneson asked if all was in favor of the motion.

VOTE: The vote passed unanimously.

ATTEST:



Jennifer Rogers
Commission Clerk



Charlene Arneson,
Commission Chairperson